



Accommodation Booking Form

Forest of Arden, Meriden, Birmingham
Wednesday 20th & Thursday 21st June 2012

We have a number of onsite bedrooms on-hold at the Forest of Arden Hotel at the discounted rates as detailed below. All rooms will be allocated on a first-come first-served basis, so availability & special rates cannot be guaranteed.

Bed and Breakfast, Double Occupancy – Single occupancy £135 (inc VAT per night)
Double occupancy £145 (inc VAT per night)

Should you wish to reserve a block of rooms, please provide the following information:

I wish to book:

No. of rooms required: (please state number)	Room Type:
No. of nights required: (please state date)	Single occupancy £135 (inc. VAT per night) Double Occupancy - £145 (inc. VAT per night)
Total Price:	

All accommodation accounts will need to be settled upon departure so please provide credit card details in the box below to act as a guarantee:

	Card number:	Expiry date:
	Cardholder name:	Security code:

*Please note: Credit card details MUST be provided to guarantee any accommodation booked. It is therefore essential that a **credit card number, cardholder name and expiry date** is provided, to allow us to reserve any accommodation on your behalf. Please complete the details above or call Nichola on 01622 699170 with your card details. Without this information, we are unable to reserve rooms on your behalf.*

*Please also note that all guests will be responsible for settling their **own accommodation accounts**, in full, directly with the hotel upon departure. The responsibility for settling your block of rooms therefore rests with you or your invited guests, and charges for any cancellations or non-arrivals will be made by the hotel. Datateam Business Media will not be held responsible for any cancellation or non-arrival charges, under any circumstances.*

Contact Details:

Full Name:		Job Title:	
Company Name:			
Address Line 1:			
Address Line 2:			
Town/City:			
County:			
Postcode:		Country:	
Tel:		Fax:	
Email:			
Signature:		Date:	

PLEASE REMEMBER THAT ONCE YOUR BOOKING IS CONFIRMED, THE RESPONSIBILITY FOR SETTLING YOUR ACCOUNT RESTS WITH YOU AND CHARGES FOR NON-ARRIVAL WILL BE MADE BY THE HOTEL. DATATEAM BUSINESS MEDIA LIMITED CAN NOT BE HELD RESPONSIBLE FOR ANY FURTHER MATTERS RELATING TO THIS ACCOMMODATION CONTRACT.